## What is the email attachment size limit?

- Simple answer is **100MB** (Text + Attachments).
- But there are other limits that could prevent you to send large message.

#### **Outlook limit**

- Outlook's send limit is 20MB.
- You can follow this guide https://is.gd/uPZZcu to increase the limit.
  - We do not recommended to change system default settings
- Other email clients, such as Android/iPhone/Thunderbird may also have their limit.

#### **SXL** mail server limit

- On SXL's email server, the limit is 100MB. This cannot be increased or decreased.
- You can send this large message only via our WebMail when the recipient is also using our mail server.

### **Recipient's limit**

• Different company have different limits. Below are limits of some big companies:

Gmail 25MB
Outlook.com 20MB
Yahoo Mail 25MB
Most large companies 5-15MB

Reference: https://cdn.sxl.net/25/251746818998.jpg

# How to send large attachments to my receivers?

There are several methods.

- 1. Upload your file to your personal Google Drive or Microsoft OneDrive, and then share the link. (This is the recommended solution)
  - How to share file on Onedrive: https://is.gd/jqFSFX or https://youtu.be/Z6qpwTl5IRI
  - How to share file on Google Drive: https://is.gd/ZLyljO or https://youtu.be/ElabHPB3Urw
- 2. Use a public send big files for free service.
  - If you are sending confidential documents via these service. Please ZIP the file with a password first.
- 3. If you often need to send large files, such as product catalogues, SXL can offer a web application (for a fee) for this function.

## **Technical**

• All mail server only care about a message's total size (content + attachments + overheads). The actual attachment size limit is roughtly 98% of the above mentioned size.

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