

Migrate Outlook accounts to new email server

Outlook setup

- If you do not know how to change, please download Rustdesk or Anydesk, I can remotely help you.



* IMPORTANT!!! *

If existing account is IMAP type. **DO NOT** simply change the server name and password, you will lost all existing emails.

You must export existing emails, then change the IMAP settings, and then import the emails again.

- If existing account is IMAP type, please read: [migrate_outlook_imap_accounts_to_new_email_server](#)
- If existing account is POP3 type, you just need to change the server name, password. All your existing emails will remains there.
 - New server name is h12.hksx.com
 - New password has been sent to your company manager/administrator
- See » [h12_mail_server_connection_methods](#)

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